Good Shepherd has now fully particularized and is its own entity. As such, the online giving platform has changed. Good Shepherd will now use ChurchTrac for one time and recurring online giving. If you have previously given through University Reformed Church's website for gifts online, you will need to end your giving on their site. Additionally, you will need to set up your giving on the new ChurchTrac site. Instructions for both actions follow. Please note that both changes need to be completed by **July 31ˢᵗ** at the latest. If you have any questions, please do not hesitate to email me at accountant@gskalamazoo.org.

If you have previously mailed payments to URC, you will need to redirect those to GSPC (708 Nichols Rd. Kalamazoo, MI 49006).
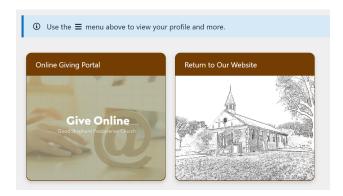
**Initiating ChurchTrac**

To set up one time or recurring giving, go to https://gskalamazoo.churchtrac.com/give.

Click "Create an account" and enter your information. A temporary password will be sent to your email. Once received, you will be prompted to create a new password and sign in again.
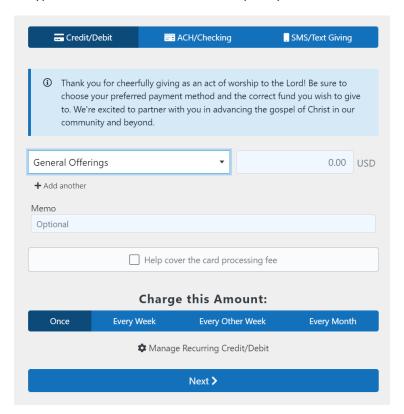


Once signed in, click on the "Online Giving Portal" card.

Complete the payment type, fund, amount, memo, and frequency fields.

| Credit/Debit | ACH/Checking | SMS/Text Giving |
|---|---|---|

ⓘ Thank you for cheerfully giving as an act of worship to the Lord! Be sure to choose your preferred payment method and the correct fund you wish to give to. We're excited to partner with you in advancing the gospel of Christ in our community and beyond.

General Offerings ▾    0.00  USD

＋ Add another

Memo

Optional

☐ Help cover the card processing fee

**Charge this Amount:**

| Once | Every Week | Every Other Week | Every Month |
|---|---|---|---|

⚙ Manage Recurring Credit/Debit

Next ❯

Review the payment detail and submit.

| Credit/Debit | ACH/Checking | SMS/Text Giving |
|---|---|---|

← Edit Amount and Options

Your Credit / Debit Card Number

▣ Card number          MM / YY  CVC

☐ Securely save this card for future use

Charge My Card 1.00 USD

**Ending Giving through University Reformed Church**

Navigate to https://www.universityreformedchurch.org/members/online-giving/give/ and sign in.

Under "Scheduled," the recurring payment is listed.



Click on the dropdown to the right of "Recurring." A trash can icon appears. Click this to stop the recurring payment.